

College Student Outcomes and Enrichment Leader

Position Description

Position Level
1 Position

Leading Teacher
College Student Outcomes

Selection Criteria

KSC1 Demonstrated outstanding classroom teaching skills and the capacity to support colleagues to continually improve teaching and learning.

KSC2 Demonstrated high level ability to monitor and assess student learning data at the individual, cohort and whole school level and to use this data to inform teaching for improved learning

KSC3 Demonstrated commitment and capacity to actively contribute to and lead whole school improvement initiatives, manage major curriculum or student activities and a commitment to ongoing professional learning for self and others to enable further development of skills, expertise and teaching capacity.

Introduction

The College Student Outcomes Leader will be responsible for working with all staff throughout the College to improve the outcomes of all students. This position focuses on the improvement of the learning program at Greensborough College; through the processes of curriculum planning, development and delivery, in order to improve levels of engagement, success and attendance. This person would be responsible for assisting all staff to develop a culture of high expectations and success. They would be involved in teaching and learning coaching and the transition process to improve levels of student connectedness and achievement.

It is expected that the Leading Teacher performing this role will:

- Provide high level educational leadership in the College community and beyond.
- Provide significant presence as a member of the College's Leadership Team.
- Support the Administration of the College and all other leaders and staff of the College in ensuring all College policies are implemented.

- Build and maintain collaborative teams and develop cooperative working relationships that produce excellence in teaching and learning.
- Demonstrate exemplary classroom teaching skills and successfully employ a range of suitable approaches that assist students to reach their full potential.
- Provide high level professional assistance to other teachers and to participate in, actively promote and support the College Performance and Development Process; including opening your classroom to other teachers, carrying out observations and walkthroughs and providing critical and constructive feedback.
- Actively contribute to and support a broad range of extra-curricular activities including: EXPLORE Evening, Parent Information Evenings, Pastoral Care Programs, College celebrations and other events.
- Demonstrate high level communication skills and professional behaviour when interacting with parents, students, colleagues and community.
- Show a strong commitment to developing their own ICT skills and actively use and encourage the use of ICT by others within the classroom.
- Actively contribute to the implementation of the Strategic Plan, Annual Implementation Plan, along with a broad range of other activities.
- Adopt a flexible attitude to the Leadership position description and complete other duties as required by the College Principal.

Build school capacity and a learning culture of high expectations

- Work with all staff and students to build a culture of high expectations.
- Develop programs and strategies to improve student outcomes, engagement and connectedness.
- Play a leading role in the initiation, planning and management of significant change in response to new educational directions, Strategic Plan and Annual Implementation Plan.
- (In support of Promotions Policy), organise S & N data and parent notification process.
- Lead and manage the implementation of the College operations and policies related to student learning and achievement.
- Lead and manage whole school data and testing, including (OnDemand). Ensure that data and an analysis of this data is provided to teachers in understandable manner so that the data informs teaching and learning.
- Co-ordinate the development, documentation, routine evaluation and analysis of student outcomes data at each of the reporting cycles. Provide professional learning to staff regarding this form of data with the intention of improving student outcomes.

- Work with the Curriculum Area Leaders (CALs) and other relevant staff to fully integrate the use of ICT into the curriculum.
- Actively promote and continue to embed our school culture of positive psychology.
- Work with CALs to ensure the development of assessment tasks that are valid and allow for students to show their learning in a variety of different ways.
- Oversee Student Voice Survey, collation of data, and develop processes for staff to improve their own classroom performance.
- Develop data sets, analyse and report to staff key findings. Assist with the development of strategies to inform teaching and learning and improve student outcomes.
- Increase students' cognitive engagement and their capacity to be more reflective, metacognitive, independent and active learners.

Improving student connectedness, engagement and attendance:

- Initiate appropriate proactive programs in the areas of student engagement, wellbeing and connectedness.
- Keep staff informed as to activities and outcomes associated with student success.
- Work with the Junior and Senior School Leaders and their staff regarding the engagement of students, supervision, teaching strategies, review of practice and ultimately the outcomes of all students.
- Work with the Junior and Senior School Leaders, Wellbeing Team and the Year Level Leaders (YLLs) to develop strategies to improve student attendance data.
- Develop a range of strategies for re-engagement of disengaged students and work in collaboration with the Junior and Senior School Leaders. This will involve:
 - Research and investigation into programs that have been successful in other settings,
 - School visits to gather information about programs that have been successful in other settings,
 - Identification of community resources – personnel and organizations that could be used with these students and in future program planning
 - Identification of funding opportunities
- Support the Junior and Senior School teams with regard student management, wellbeing, attendance and engagement.
- Support staff with strategies to engage all students; high achievers and “cruisers”, in an effort to improve the outcomes of all students of Greensborough College.

Building Parent and Community Capacity

- Manage our school partnership with La Trobe University (SPP) and any other post-school relationships.
 - Leading our High Achiever and Fast Track Reading Program.
 - Seek and drive opportunities for grants and partnerships to enrich our College Curriculum and student outcomes.
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